

## 2025 Summer Company grant Completion Requirements

**When you sign this document, you are agreeing to complete the checklist below. You must complete the checklist below to complete the grant program and to receive your \$3000 cheque.**

**Please submit to the Program Coordinator:**

- ☐ Submit your best business plan <https://futurpreneur.ca/en/resource/business-plan-writer/>
- ☐ Submit the contact sheet
- ☐ Complete and submit your 3-month cashflow forecast and your start up costs (document on website)
- ☐ Submit copy of your business registration (sole proprietor or corporation)
- ☐ Submit proof of Social Insurance Number for payment (do not email - not kept on file)
- ☐ Submit proof of spending the first \$1500 (as approved and in line with your start up costs submitted) within the first 30 days (submit receipts)

**You must complete:**

- ☐ 3 monthly meetings with a mentor
  - Mentor Meeting #1 (at the convenience of your mentor)
  - Mentor Meeting #2 (at the convenience of your mentor)
  - Mentor Meeting #3 (at the convenience of your mentor)
- ☐ Attend peer session one – June 11, 2025
- ☐ Attend peer session two – To be determined
- ☐ Submit a 3 monthly journal of your business activities (June – July – August)
  - 280 hours for high school students and 420 hours for post-secondary students
- ☐ Attend workshop one – To be determined
- ☐ Attend workshop two – To be determined

\*It is the Program Coordinator responsibility to monitor the success of progress, and it is their sole-discretion to withdraw any participant at any time for not completing the requirements or for not following program guidelines.

Name \_\_\_\_\_

Signature \_\_\_\_\_